

BERKSHIRE CENTRE CARAVAN CLUB.

Minutes of the meeting held on 6th November 2024 at Padworth Village Hall.

The Chairman opened the meeting at 18:56.

Present

Chairman	Phil Tidbury	Committee	Stuart Bradley
Vice Chairman	Mark Parker		Steve Moulds
Secretary	Jane Tuthill		Greg Saunders
Treasurer	Ian Grover		Judy Tidbury
Rally Secretary	Jo De'Ath		

1. Apologies

None – all present.

2. Minutes of the meeting held on 8th October 2024

Proposed by Stuart Bradley and seconded by Ian Grover.

3. Matters Arising.

Item 6b. March Hare rally at Abingdon has been changed to 25-27 April. Now has rally officers.

Item 6b. Jo has started to add 2025 rallies to the database but needs help to add those at new venues. "What's On" details are needed before the rallies can go live on the website. Jo to email all rally officers. Directions and prices need to be added.

Item 6c. Jane has returned the officers and committee members details to the Club.

Item 6d. Jane has notified the Regional Secretary that she is the Berkshire's representative.

Item 6f. Stuart has not received any feedback from the Club regarding the incident report from Bucklers Hard. Still unable to upload risk assessments to Google Drive.

Item 6g. Jo is now an Admin on the open Facebook page and an Instagram account has also been set up. A lot of website views have resulted from this. Rally advertising montages to be added to the website; try the New Year rally initially.

Item 6h. Steve has purchased a base in readiness for the Centre shed move on 23rd November.

Item 6i. Everyone has read the Centre byelaws.

Item 6j. Ian has completed most website actions. Has asked Marie for a note about the charity fundraising. Needs to add Instagram logo to the website.

Item 8a. Jane has contacted FM-Tags to advise that 2025 triangle rally plaques will be white. All their plaques are solid colours – not laminated. Ian has uploaded a historical list of rally plaque colours to Google drive. 2025 year triangles and Fellowship plaques have been ordered and received.

Item 8b. Jane has booked Padworth Village Hall for all committee meetings in 2025.

Item 8c. Committee agreed by majority that the latest set of minutes will be available on the Downloads page of the website.

Item 8d. Ian has completed most website actions. It is not easy to include all rallies for the current year rather than from the current date. It was suggested that a cut-down version of the rally book could be made available to download instead.

- Create downloadable 2025 rally book
- What's a Rally page to be updated; less wordy
- Remove links to Stag Newsletters from Downloads page

Ian has a new laptop for Jo to try to improve access to the database.

Phil had asked everyone to look at other Centre's sites, let him know which are good and he will contact them to find out how they're done. Ongoing.

Item 8e. Jane has sent out the October edition of the monthly Stag newsletter to all registered Centre members in batches of 40 email addresses. Ian has had notification that the MailChimp account created a number of years ago will be deleted due to not being used.

Item 8g. Ian has a personal web cam and speaker/microphone for Zoom meetings.

Item 8l. Ian has put the 2024 AGM Zoom recording on Google Drive.

Item 8m. Ian has created a Centre email address for Greg.

Item 8n. Past Chairman badges. Ian gave Phil the details of our previous supplier to see if they still provide them.

Item 8o. Jane has contacted Colleton School about the issues we had at the AGM rally. They offered their apologies. Ian has been investigating replacement speakers. Mark to get advice from the professional disco.

Item 8p. CD player maintenance. Ongoing.

Item 8r. Jane has sent welcome emails to new Centre members after each weekly update from the Club.

4. Minutes of the Zoom meeting held on 25th October 2024

Proposed by Steve Moulds and seconded by Mark Parker.

5. Matters Arising.

Item 2. Christmas party rally plaques have been ordered and received.

Item 3a. Committee dinner seating arrangements have been confirmed.

Item 3b. Jo has cancelled the booking with Swiss Farm for 25-27 April.

Item 3e. Committee photos are on the website.

Item 3g. The Vice Chairman's Box account has been successfully verified.

6. Reports

a. Treasurer's Report.

Phil now has access to the Centre's bank account. Marie can now be removed from the account and Mark added.

Ian went through the rally accounts breakdown, the income & expenditure and cash flow reports.

A new rallier had cancelled the Badshot Lea rally due to issues with his outfit. He had paid. Committee agreed to refund the fees/offer a credit against a future rally.

b. Rally Secretary's Report.

Next rally needing rally officers is the Valentines at The Kiln, Badshot Lea.

Abbey Rugby Club still needs to be confirmed.

Jo has sent the Retrofest advert to all rally secretaries.

Jo will send an email to all 2025 rally officers asking for the What's On for their rallies so they can be put on the website and sent to the Club for the Club website. Set a deadline for returning the information.

Colleton School have increased their fees. Large increase but price hasn't changed for a number of years. Jo will reply to ask if the price includes heating and water and if the kitchen could be available.

Jo commented that details for the Facebook and Instagram montages have to be short due to space restrictions.

c. Secretary's Report.

Nothing to report.

d. Regional Report.

Ian said that a Regional Special General Meeting was held on 12th October due to a lack of nominations received for an AGM. The AGM has been rearranged for 18th January 2025. Volunteers for officers should contact the Regional Secretary.

e. 200 Club Report.

It was agreed that Winner Takes All entries will be £2.50. To be sold at the Christmas Party rally.

Mark has the clovers for the 2025 200 Club and the entry forms have been prepared.

f. Competitions Officer Report

Need to order decal centres for trophies. Check what the minimum order is with Astres.

Mark will order lantern and fishing trophies for visitors. Not needed for March Hare because open to any CAMC members.

Winners of the Lantern Competition were: 1st Judy & Phil Tidbury, 2nd Joyce, David & Ian Grover, 3rd Sandie Perry

g. Health and Safety Officer Report.

Nothing to report.

h. Communications Officer Report.

Everything already covered in the Rally Secretary's report.

i. Webmaster's Report.

Ian has tidied up the code to make website maintenance easier.

Need to push the Rally Officers' Meeting/Open Forum on the website.

Jo to email all 2025 Rally Officers to invite them to the Rally Officers' Meeting/Open Forum. Ian to draft a notice for Facebook and Instagram.

j. Equipment Officer Report.

Steve has the shed base and a set of rally equipment. Will need help with the shed move.

Greg has space in his storage container for Christmas equipment.

7. Correspondence

- a) Phil has received a card from Marie thanking the Centre for her gift presented at the AGM.

- b) Phil has received an email from Club Governance inviting him to a Zoom meeting about ClubFest. He will join the meeting.

8. A.O.B

- a) Phil said the forthcoming Back to School rally has only 8 vans booked and the ground is still soft. The cost per outfit would be very high. Committee agreed to cancel the rally. Jo will cancel the site and Mark will contact those who had booked.
- b) Arrangements for the Christmas Party rally were discussed.
- c) Mark has purchased a wreath to be placed on behalf of the Centre at the Lest We Forget rally.
- d) Jane will order rally bars for the Christmas Party and New Year rallies at Dinton.
- e) Phil asked where the Committee window bars have been obtained from previously; some new ones are needed. Ian to check.

9. Future Rally Arrangements.

Venue	Flag	Equipment	200 Club
Middle Wallop	Phil	Mark	Mark
Dinton Christmas Party	Phil	Steve	Winner Takes All - Mark

10. Next Meeting.

3rd December at Padworth Village Hall at 7.00 pm

The Chairman closed the meeting at 21:45